



Texas Department of Motor Vehicles

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Business Unit # 60800

Purchase Order # 0000016509

Purchase Order Change Notice (# 1)

Payment Terms: NET30 **Freight Terms:** FOB Destination **Ship Via:** US MAIL **PCC:** 0 **PO Date:** 09/01/2024 **PO End Date:** 08/31/2025 **PO Method:** IA **Dispatch:** Dispatch Via Print **Rev Dt:** 08/19/2025

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TEXAS COMPTROLLER OF PUBLIC ACCOUNTS
111 E 17TH ST
AUSTIN TX 787740001
United States

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Ship To Attention: Yessenia Benavides

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 3304304304 2 000

Purchaser: Quynh-Nhi Ge
Phone: 512/465-4193
Fax: 512/465-5641

Bill To Fax:

Email: Nhi.Ge@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

POCN 1, Nhi Ge, 8/19/2025

Updated vendor ID to correct ID. all else remains the same.

IAC between Motor Vehicle Crime Prevention Authority by and through the Texas Department of Motor Vehicles (TxDMV) and the Texas Comptroller of Public Accounts (CPA).

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Special Payment Notes (Advance Payment, Payment Type, etc.)

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Delivery:

Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately. Enter any other special delivery requirements.

Additionally, this Purchase Order is governed by the current TxDMV Contract Affirmations and TxDMV Contract Terms and Conditions, unless modified by Supplemental Conditions approved and provided by TxDMV. If this PO contains goods or services purchased from a DIR Cooperative Contract, the purchase is governed by the current TxDMV Supplemental Terms and Conditions with Affirmations for Purchases through the DIR Cooperative Contracts Program. These documents can be found at: <http://www.txdmv.gov/contractors-vendors>. For the avoidance of doubt, unless

Authorized Signature

08/19/2025



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expressly stated otherwise in this Purchase Order or a TxDMV signature document, in the event of a conflict, ambiguity, or inconsistency between or among any Purchase Order documents, all TxDMV documents take precedence over the Contractors documents, if any.

Interagency Agreement Contract Act TX Gov Code, Title 7, Chapter 771

Parties entered into the Contract effective February 10, 2021.

Parties extended the Contract through August 31, 2023, as permitted by Section IV (Term of Contract) effective August 31, 2021; and

Parties wish to extend the Contract for an additional term through August 31, 2025, as permitted by Section IV (Term of Contract).

Amendment Effective Date: September 1, 2023

Termination Date: August 31, 2025

Contract Term: 2/10/21 to 8/31/25.

Term 2: 9/1/24 to 8/31/25. PO #60800

The total amount of this contract shall not exceed \$60,000; payments shall be billed annually at \$10,000

TxDMV Contact:

William Diggs

William.Diggs@txdmv.gov

(512) 465-5657

CPA Contact:

Vicki Rees

(512) 475-0918

vicki.rees@cpa.texas.gov

111 E. 17th Street, Room 201

Austin, Texas 78711-3528

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	IAC between Motor Vehicle Crime Prevention Authority by and through the Texas Department of Motor Vehicles and the Texas Comptroller of Public Accounts. (Term 2: 9/1/24 to 8/31/25)	30301	962/58	1.0000	YR	\$10,000.00000	\$10,000.00	08/20/2025

Schedule Total

Contract ID:

0000016509

ReqID:

0000017383

Item Total for Line # 1

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

08/19/2025